**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**March 21, 2022**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Note: Those who had Covid-19 concerns preventing them from attending in person were allowed**

**to participate by Zoom Conference Call without loss of voting privileges.**

Called to Order: By Matthew Linn at 5:30pm

Invocation and Pledge of Allegiance: Led by Matthew Linn

Roll Call: George Sewell, David Hoey, Kristie Copeland, Bridgette Salsberry, Gary Conlay, Tray Murray, Mary Brocato, and Matthew Linn were present. Carolyn Carter was absent. Bienville, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 8 out of 9 board members confirmed by Kristie Copeland, Board Secretary. Doug Efferson, Executive Director was present.

Welcome/Special Guest/Introductions: Rhonda Watts with LACG was welcomed.

Approval of Agenda: Moved by George Swell to accept the agenda as presented, seconded by Tray Murray, and unanimously approved.

Approval of the Minutes for February 21, 2022: Moved by Tray Murray to accept the minutes as presented, seconded by David Hoey, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities and Communication and Support to the Board. Of note was the re-classification of $183,760.50 in our escrow account to non-appropriated funds which falls under the Board Governance Non-Appropriated Funds policy. The Senior Leadership Team is working to develop recommendations for spending the funds and will submit the plan to the Board for review and approval when completed. In addition, Doug informed the Board that masks were no longer mandated in our District offices effective Monday, March 21st due to the reduced Covid-19 risks. He also gave an update on the Louisiana Crisis Response System rollout in our area and requested Board members assist in the dissemination of an information flyer to first responders in the parishes they represent. The Board was also informed about the Many Behavioral Health Clinic one-year open house scheduled for April 14th and the Office of Risk Management walk-through reports for our Natchitoches, Minden, and Many Behavioral Health clinics. George Sewell moved to accept the report, seconded by David Hoey, and unanimously approved without any policy changes.

Board Business: Matthew Linn led a review of the ENDs Statement policy. Doug Efferson reviewed the Stakeholder Survey Summary and confirmed that the surveys did not identify any new goal or objective that needed to be addressed or clarified by the ENDs statement. In fact, the surveys consistently reported very favorably on the services provide despite the Covid-19 pandemic and specifically complemented a number of individual employees. George Sewell moved to accept the policy without any changes, seconded by Tray Murray, and unanimously approved. For March Board Development, Matthew Linn encouraged all board members to watch the YouTube video “Policy Governance 101: 10 Principles for Effective Boards” by Susan Mogensen and asked Doug Efferson to send out the link. Matthew Linn then appointed George Sewell, Kristie Copeland, and Bridgette Salsberry to be on the ED Evaluation Committee and report back next month with their recommendations. The February Board Compliance Monitoring Summary Report was reviewed and accepted. The March Board Compliance Monitoring Tool was completed and given to Doug Efferson for summary. The next meeting date was agreed to be on Monday, April 18, 2022 at 5:30pm with in-participation being required for a quorum.

Announcements/Acknowledgements: None.

Adjournment: George Sewell moved to adjourn the meeting at 6:23pm, seconded by Tray Murray, and unanimously approved.

Minutes Prepared by Kristie Copeland, Board Secretary